



**RFP /GHS/2018/CM001**

**GHS Request for Proposal (RFP)  
For Selection of Contractors/Vendors**

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**Introduction:**

The African Society for Laboratory Medicine (ASLM) is a Pan-African professional body, working to advocate for the critical role and needs of laboratory medicine and networks throughout Africa. Medical laboratories play a pivotal role in global disease diagnosis, surveillance, outbreak investigation, initiation and monitoring of therapy, as well as research and development. Unfortunately, medical laboratories in Africa are underdeveloped and cannot meet the testing demands of rapidly growing health delivery services in the 21st century. Inadequate resources and diagnostic services compromise the quality of patient care due to misdiagnosis and consequently results in under or over treatment of disease which presents significant economic and public health challenges.

ASLM through a cooperative agreement with the U.S. Centers for Disease Control and Prevention (CDC), under the Global Health Security Agenda program (GHSa) supports the laboratories in Cameroon for the procurement of equipment and supplies.

ASLM works in close collaboration with governments, local and international organizations, implementing partners, and the private sector in these countries by focusing on four strategic goals:

- Strengthening the laboratory workforce by training and certifying laboratory professionals and clinicians through standardized frameworks
- Transforming laboratory testing quality by enrolling laboratories in quality improvement programs to achieve accreditation by international standards
- Developing strong, harmonized regulatory systems for diagnostic products as defined by the Global Harmonization Taskforce
- Building a network of national public health reference laboratories to improve early disease detection and collaborative research.

**RFP Objective:**

The African Society for Laboratory Medicine (ASLM) is soliciting vendors, contractors, consultants, to submit a proposal for the timely and efficient delivery of the items in the product list (attached as APPENDIX II to this RFP) to Douala, Cameroon. Applicants with the capacity to install and offer equipment maintenance contracts for the items above \$5,000 will be preferred. Successful bidders will sign an agreement with ASLM to complete this procurement activity.

**Scope of Work: For this Requests for Proposal (RFP)** project, the requirements for the sub-contractor are to cover a wide range of multifunctional activities to provide all procurement and resources necessary including but not limited to:

- Provide quotes for requested equipment and supplies including delivery dates, methods of shipment ( air and/or ocean), freight and handling fees;
- Provide quotes for maintenance and warranty agreements on items over \$5000 as specified above;
- Deliver, install, and test requested items as per the tender requirements;
- Provide onsite training for, calibration, maintenance and care requirements of the equipment supplied;
- Provide equipment maintenance for installed items;
- Conduct equipment maintenance trainings and provide support to the laboratory staff in-country;
- Deliver supplies with the Certificate from the Manufacturer Warranty and the original Country of Origin Certificate ;
- All equipment should be supplied with at least one year of full warranty and support for at least three years is preferred.

**5 Application comments**

Final selection of the contractor(s) will be based on technical, cost and other considerations as deemed necessary by the scope of work. ASLM shall enter into a contract with the selected contractor(s). Duration of contracts shall be up to December 29<sup>th</sup> 2018. The review shall include checking deliverables in relation to the scope of work and feedback from target country on performance of the contractor(s). Where the contractor(s) fails to meet the contract requirements, ASLM shall communicate formally of its decision.

## 6. Instructions for submitting proposals

- A. The format of the submission, in response to this RFP, must include, but not limited, to the following:
- i. Background on the organization/individual and staffing qualifications and experience. Indicate how these qualifications and experience relate to the proposed functional areas applied for. Where the organization is affiliated/has partnerships with other institutions, a description of how this will result in effective implementation of the proposed areas of work should be included.
  - ii. How the Respondent proposes to accomplish the functional area (s). Include specific objectives and activities that will be done under each objective.
- B. Completed proposals shall consist of typewritten pages utilizing 12" font typing. A maximum of 3 pages for the proposal is allowed.
- C. The authorized individual representing the **Respondent** will sign and date the proposal cover sheet. The signatory agent's printed name, title, name of the organization, address, phone and fax numbers and email address must be provided. Failure to provide a signed copy of the affirmation statement below will be cause for the proposal not to be considered.
- I affirm that the information within this proposal, to the best of my knowledge, is true and accurate. Further, I am duly authorized to sign and submit this proposal on behalf of this agency. I fully affirm and understand that failure to meet the requirements of this proposal at the submitted price may result in my organization's contract being terminated.*
- D. Include at least two (2) current references and their contact information from organizations that have used Respondent's services within the last twelve (12) months.
- Send your completed application by email to

[atraore@aslm.org](mailto:atraore@aslm.org) and Copy at [enzeko@aslm.org](mailto:enzeko@aslm.org); [rfs submission@aslm.org](mailto:rfs submission@aslm.org) by **30<sup>th</sup> November 2018 11:59 PM EAT**

### **Point of contact**

Direct any written questions or request for information about this RFP to:

Aliou Moctar Traore

GHSA Program Coordinator

Email: [atraore@aslm.org](mailto:atraore@aslm.org), [ENZeko@aslm.org](mailto:ENZeko@aslm.org), [rfs submission@aslm.org](mailto:rfs submission@aslm.org)

Phone Number: +223 72 99 99 14

## 7. Evaluation and Award Process

A team of ASLM staff and outside experts will evaluate the applications based on preset standards relevant to the specific RFP objectives. An evaluation matrix with assigned weighted numerical values will be used to rate each applicant. The following represents some, not all, of the criteria that will be used to the assessed feasibility of each Respondent.

1. Does the organization / individual have the right skill set and expertise to accomplish the required assignments?
2. Did the Respondent demonstrate knowledge of ASLM's project needs and objectives?

ASLM reserves the right (but is not under obligation to do so) to enter into discussions with one or more Respondents in order to obtain clarifications or additional details, to suggest service delivery refinements in the proposal or other aspects of the proposal, or to negotiate the cost proposal. Formal notification to award the

contract and the actual execution of the contract are subject to receipt of funds from the US Centers for Disease Control and Prevention.

Each Respondent submitting a proposal will be notified in writing or via e-mail of ASLM's decision concerning their proposal. Should your organization be recommended for acceptance, the contract shall be effective on the contract execution date and shall run until December 29th, 2018. All work must be scheduled and completed within the contract period timeframe. Any modifications or extensions must be negotiated in advance, and submitted to ASLM for review and approval. The selected Respondent's proposal, and any subsequent material submitted in response to requests for additional information, will become the basis of contractual agreements with said Respondent.

#### **8. Contractual Terms and Conditions**

Responses must be in accordance with the guidelines as specified in this RFP. This RFP does not commit ASLM to accept any proposals submitted, nor is ASLM responsible for any costs incurred in the preparation of responses to this RFP. All materials submitted in response to this RFP or developed during the life of the contract will become the property ASLM. The detailed itemized budget must be submitted in US dollars and will be evaluated in terms of best value to ASLM.

ASLM reserves the right to delay, amend, reissue or cancel all or part of this RFP at any time without prior notice. ASLM discourages ex parte communication with any Board member, the public and/or staff member after the deadline for the receipt of proposals. ASLM will be under no obligation to reveal, or discuss with any Respondent on how a proposal was assessed, or to provide any other information relative to the selection process. Respondents whose proposals are not selected will be notified in writing and shall have no claim whatsoever for any kind of compensation.

## Appendix I

### General conditions

#### **WARRANTY**

- The supplier warrants that the items provided by the supplier or sub-contractors will be free from defects.
- If not mentioned elsewhere in the PO or the SA, the warranty for any delivered equipment will not be less than one year from the date of accepting the delivered items. Supplier has to submit a warranty certificate with the invoice and a copy of it to the HAAD's procurement section.

#### **PAYMENT**

- The Purchase Order number must be quoted on all the documents and copy of the Purchase Order and Original Delivery Note should be attached with the invoice.
- The authority will make payment no later than 30 days from the date of receiving invoice.
- All original invoices must be submitted to the Manager of the Finance Department at ASLM.

	Main characteristics	Potentiel vendor	Particular Requirement	Quantity	Recipiendee
Bactident® Oxydase * (strips) 50 strips	Minimum three years longevity between the date of purchase and the expiry date.	GE Healthcare - Whatman, VWR-Chemicals, Wattman, Fisher Brand			02 for each lab (Laquintinie, CPC Garoua, Reg Hospital Lab Maroua) and 01 for Training material
Antibiotic test discs, Ø 9 mm (Pkt of 1,000 discs)		GE Healthcare - Whatman, VWR-Chemicals, Wattman, Fisher Brand			01 for each Laquintinie lab and CPC Garoua Land HR Maroua Lab
Distiller with 8 l tank	European plug French user manual , 230 V, 50/60 Hz, 3,0 kW, Fully automatic distiller water	GLASWARENFABRIK KARL HECHT, STUART SCIENTIFIC , SI Analytics, SI Analytics, BARNSTEAD (INC THERMOLYNE), GFL (GESELLSCH. FÜR LABORT.), SELECTA, Hydro still	Full automatic	1	HG Maroua Lab
COMBO Refrigerator/Freezer	2 to 8 ° C / - 18 to -25 ° C, 350 to 400 liters, cooling, ventilated, tropical class: operate at a temperature Ambient temperature from + 10 ° C to + 43 ° C	Liebherr™, LMS™ Réfrigérateur; Thermo Scientific, Fisher Scientific™, VWR	Ambient température not less than 42 ° C	2	01 for each Lab Laquintinie lab and HR Maroua Lab
Micropipette	2 to 20 µl	Socorex™, Kartell™, Axygen AP-10, Socorex™, BioPette, Fisherbrand™, Gilson™ DEMOCASE	Autoclavable	2	01 for each Lab Laquintinie lab and HR Maroua Lab
Micropipette	20 à 200 µl	Socorex™, Kartell™, Axygen AP-10, Socorex™, BioPette, Fisherbrand™, Gilson™ DEMOCASE	Autoclavable	2	01 for each Lab Laquintinie lab and HR Maroua Lab
Digital refrigerator thermometer	Temperature range -10 to 50 ° C European plug French user manual	Thermo Scientific™ Cimarec, IKA™ Ceramic, SuperNuova™, VWR Collection	Electric current stabilizer and safety closure	4	02 for each Lab Laquintinie lab and HR Maroua Lab
Magnetic stirrer heater	plate, epoxy paint Mounting surface: Ø 120 or 150 mm Power supply 220 or 230 V	IKA, Gestigkeit Harry™, Cole Parmer™ , Thermo Scientific™, AG802 Electronic			01 for each Lab Laquintinie lab and HR Maroua Lab
Precision balances for Laboratory	Sensitivity 0.01 gr	Fisher Brand, VWR Collection,			01 for each Laquintinie lab and HR Maroua Lab
Tetracycline	Antibiotic assay discs, 250 Cdt	BD, Fisher Scientific, LIOFILCHEM S.R.L., Merck			01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab
Ampicillin (2 µg)	Antibiotic assay discs, 250 Cdt	BD, Fisher Scientific, LIOFILCHEM S.R.L., Merck			01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab
Chloramphenicol 10 µg	Antibiotic assay discs, 250 Cdt	BD, Fisher Scientific, LIOFILCHEM S.R.L., Merck			01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab
Sulfonamides (Sulfasoxazole) 300 µg	Antibiotic assay discs, 250 Cdt	BD, Fisher Scientific, LIOFILCHEM S.R.L., Merck			01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab
Trimethoprim-sulfamethoxazole 3 µg	Antibiotic assay discs, 250 Cdt	BD, Fisher Scientific, LIOFILCHEM S.R.L., Merck			01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab
Pipette Tips 0,1-10ul , Sterile, rack of 96	Sterile, Ultrafine™ pipette tips with a thin, non-beveled end and very soft to dispense a small amount of sample from the tip.	VWR Collection, BD, Fisher Scientific	Sterile/rack of 96	30	10 racks of 96 for each lab Laquintinie and CPC Garoua and Maroua Reg Hosp, Lab
Pipette Tips 20-200ul , Sterile, rack of 96	Sterile, Ultrafine™ pipette tips with a thin, non-beveled end and very soft to dispense a small amount of sample from the tip.	VWR Collection, BD, Fisher Scientific	Sterile/rack of 96	15	05 racks of 96 for each lab Laquintinie and CPC Garoua and Maroua Reg Hosp, Lab
Hairnets	White, size 530 mm	Kimberly Clark™, Mutexil™, Fisher Brand™, VWR Collection, SNV Combine, Logitic Unicorn	Pkt 100	12	04 for Laquintinie and CPC Garoua and 02 for Kousserie and Maroua Reg Hospital Lab
Erlenmeyer flasks 1000 ML	Borosilicate Glass, Very good chemical resistance, High thermal resistance	Pyrex TM , DURAN®, VWR Collection, Meck, Kartell™, Vitlab™		4	02 for each Lab Laquintinie lab and HR Maroua Lab
Glass flask with screw cap 1000 ML	Borosilicate Glass, Very good chemical resistance, High thermal resistance	Pyrex TM , DURAN®, VWR Collection, Meck, Kartell™	Autoclavable	4	02 for each Lab Laquintinie lab and HR Maroua Lab
Graduated cylinder glass, 1000 ML	Polypropylene or TPX® Graduated cylinder	Pyrex TM , DURAN®, VWR Collection, Meck, Kartell™	Autoclavable	4	02 for each Lab Laquintinie lab and HR Maroua Lab
Spoons with spatula end	Stainless steel, Double spatula with flat spoon, cylindrical rod, Robust spatulas,	RSG Solingen, VWR Collection,	Autoclavable	8	04 for each Lab Laquintinie lab and HR Maroua Lab
Swabs, cotton tipped	Individual packaging, sterile wooden rod, Cotton end, minimum length 120 mm. Pkt of 1000		Sterile	3	01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab
Inoculating loops, 1 ul	Polystyrene, single use, smooth and flexible, loop-shaped or needle-shaped, sterile in packs of 10 or 20, tamper-resistant zipper, pkt of 1000		Sterile	3	01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab
Inoculating loops, 10 ul	Polystyrene, single use, smooth and flexible, loop-shaped or needle-shaped, sterile in packs of 10 or 20, tamper-resistant zipper, pkt of 1000		Sterile	3	01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab
Cary Blair transport medium, dehydrated, 500gm	To collect, transport and preserve microbiological specimens, particularly Vibrio cholerae		BD 211102	7	02 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Mc Farland standards set	Prolab Diagnostics™ SD2301		SD2301	3	01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab
Muller Hinton Agar 500 G	Dehydrated culture media with long shelf life	Fisherbrand™, Merck, Oxoid, BD		7	02 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Peptone Powder, 500g	Additive for preparing bacterial nutrient media	Fisherbrand™, Merck, Oxoid, BD		3	01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
pH paper, range 0-14	Roll of 5 m	Fisherbrand™		5	02 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Sodium Chloride (NaCl), 500gm	Sodium Chloride, Extra Pure,99.99%	Fisherbrand™, Merck, Oxoid, BD		5	02 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Sodium Hydroxide 3N (NaOH)				5	02 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
TCBS Agar, dehydrated, 500g	Dehydrated microbiological media with long shelf life	Fisherbrand™, Merck, Oxoid, BD		5	02 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Tryptic soy agar (TSA) dehydrated, 500gm	Dehydrated microbiological media with long shelf life	MP Biomedicals , Merck, BD, Fisher Brand		5	02 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Vibrio cholerae Antiserum Ogawa	Quick reactive Gold standard Vibrio cholerae Antisera/ Minimum three years longevity between the date of purchase and the expiry date.	BD Difco™	BD 224311	3	01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Vibrio cholerae Antiserum Ogawa	Quick reactive Gold standard Vibrio cholerae Antisera/ Minimum three years longevity between the date of purchase and the expiry date.	BD Difco™	BD 224311	4	01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Vibrio cholerae Antiserum Poly	Quick reactive Gold standard Vibrio cholerae Antisera/ Minimum three years longevity between the date of purchase and the expiry date.	BD Difco™	BD 224321	4	01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Vibrio cholerae Antiserum Poly	Quick reactive Gold standard Vibrio cholerae Antisera/ Minimum three years longevity between the date of purchase and the expiry date.	BD Difco™	BD 224311	4	01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Vibrio cholerae Inaba	Quick reactive Gold standard Vibrio cholerae Antisera/ Minimum three years longevity between the date of purchase and the expiry date.	BD Difco™	BD 224301	4	01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Vibrio cholerae Inaba	Quick reactive Gold standard Vibrio cholerae Antisera/ Minimum three years longevity between the date of purchase and the expiry date.	BD Difco™	BD 224311	4	01 for each Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training
Crystal® VC Rapid Diagnostic Test or BD Cholera RDT		Arkray Health Care Private Limited		56	15 for each (Regional Health Service) Laquintinie lab, CPC Garoua and HR Maroua Lab and 01 for training and 10 for LNSP
Surge protector AVR 3000 VA	Automatic voltage regulator 3000VA	AVR, TOSHIBA, APC, SHNEIDER, LEGRAND	3000 VA	5	02 for each Laquintinie lab, 01 for CPC Garoua and 02 for HR Maroua Lab
Biological Safety Cabinet Class II B1	4 "	NU-427-400		1	For Maroua Reginal Hospital Lab



Molecular Biology supplies and equipments				
Serial Number	Cat number	Vendor/Manufacturer	Designation	Qte
1	05-402-95	Fisher sci	1.5 mL Eppendorf* PCR Clean Microcentrifuge Tubes (500/box)	2
2	62971-50G-F	Sigma Aldrich	Lysozyme, 50g	1
4	3315843001	Roche	Roche PCR grade water (4x25 mL)	5
5	43-643-40	ABI	TaqMan ABI Universal PCR Master Mix (5x5 mL)	1
6	733-2090	VWR	Quanta Perfecta qPCRToughMix Low Rox (95114-012), 20x1.25mL (1250 reactions)	1
7	11730025	Life technologies	Invitrogen Platinum QPCR Supermix - UDG - 500 Reactions	1
8	N8010560	ABI	MicroAmp® Optical 96-Well Reaction Plate, 0.2-mL	5
10	F171103G	Gilson	DF1200ST, filtered, sterilized, Pack of 960 (100-1200ul)	2
11	F171103G	Gilson	DF200ST, filtered, sterilized, Pack of 960 (20-200ul)	2
12	F171103G	Gilson	DF30ST, filtered, sterilized, Pack of 960(2-30ul)	2
13	F171103G	Gilson	DF10ST, filtered, sterilized, Pack of 960 (0.1-10ul)	2
14	03-337-7D	Fisher sci	Nalgene Nunc Cryogenic vials 2.0 ml (500/case)	1
15	15-350-107B	Fisher sci	Thermo Scientific Cryoboxes, Plastic, White, holds 81 vials(4/pack)	1
16	0343812B	Fisher sci	Dynalon* Quick Mist HDPE Sprayer Bottle, 32 oz. (1000 ml) (24/case)	1
17	01-815-1	Fisher sci	Fisherbrand Orange Autoclave Bags Without Sterilization Indicator 8.5x11 (Case of	1
18	NC1037321	Sigma Aldrich	MUTANOLYSIN ATCC 21553, 10000 units	2
19	50-820-529	Fisher Sci	High Five textured Powder-free gloves, small (10 boxes of 100 gloves (1000)	1
20	50-820-569	Fisher Sci	High Five text. Powder-free gloves, medium (10 boxes of 100 gloves (1000)	1
21	50820552	Fisher Sci	High Five text. Powder-free gloves, large (10 boxes of 100 gloves (1000)	1
25	NC9772454	Agilent	Mx3000/Mx3005P Install/Validation Plate, B-actin	1
26	B004UISAN	Amazon	Small Coolers for Primers and Probes	1
27	05-403-00	Fisher sci	Eppendorf PCR Cooler, Blue	2
28	6262A748	Amazon	Coleman 62-Quart Xtreme Wheeled Cooler (Blue)	1
29	01-912-405	Fisher sci	Mettler Toledo* Classic Light Toploading Balances: Capacity: 310g; Readability 0.00	1

Serial Number	Cat number	Vendor/Manufacturer	Designation	Qte
30	NC1401099	Fisher sci	Distilled water machine	1
31	44-552-80	ABI	Applied Biosystems™ TaqMan™ RNase P Instrument Verification Plates	1
32	43-511-51	ABI	7500 Real-Time PCR Systems Spectral Calibration Kits 96-well Reaction Plates	1
33	10-876-015	Lab Armor™	Lab Armor™ Single and Double Bead Blocks™ 0,5L	2
34		Liebherr	LR170 Under the counter laboratory 4C refrigerator	1
35		Liebherr	LF140 Under the counter laboratory -20 freezer	1